

**MISSISSIPPI STATE BOARD OF COSMETOLOGY
EMERGENCY TELEPHONIC BOARD MEETING**

JULY 8, 2019 9:00 AM

**Robert E. Lee Building
239 North Lamar Street, Suite 303**

Jackson, MS 39201

Posted July 8, 2019 at 8:00 AM

MINUTES

Board Members Present:

**Darlene Smith, President
Deborah Coker, Vice-President
Hilda Bills, Secretary
Dorothy Ennis, Member
Jewel Stewart, Member**

Others Present:

**Ken Walley, Special Assistant Attorney General
Sharon Clark, Executive Director**

Board President Smith called the meeting to order at 9:02 PM.

Board Secretary Bills called for a roll call. Board Members Smith, Coker, Ennis, Stewart and Bills were present.

Attorney Ken Walley and Executive Director Clark were present.

There were no members of the public present.

Board President Smith stated the purpose of the meeting was to discuss personnel actions.

Board President Smith stated she would now turn the meeting over to Executive Director Clark.

Executive Director Clark requested approval to complete a downward reallocation from Investigator I (PIN 1) to Beauty/Barber Inspector.

Board Vice-President Coker made a motion to approve the request. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the request.

Executive Director Clark requested approval to promote Porsha Welch from Admin Asst II (PIN 10) to Special Projects Officer I (PIN 15).

Board Member Ennis made a motion to approve the request. The motion was seconded by Board Secretary Bills. The Board voted unanimously 5-0 to approve the request.

Executive Director Clark requested approval to promote Brittany Butler from Admin Asst I (PIN 17) to Admin Asst II (PIN 10).

Board Vice-President Coker made a motion to approve the request. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the request.

Executive Director Clark requested approval to requisition for the vacated Admin Asst I (PIN 17) position.

Board Member Ennis made a motion to approve the request. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the request.

Board President Smith stated the actions taken during the meeting.

Board Secretary Bills made a motion to adjourn. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion.

The meeting adjourned at 9:10 AM.

Darlene Smith

Darlene Smith
Board President

8-26-19

Date

Deborah Coker

Deborah Coker
Board Vice-President

8-26-19

Date

Hilda M. Bills

Hilda Bills
Board Secretary

8-24-19

Date

Dorothy Ennis

Dorothy Ennis
Board Member

8-26-19

Date

Jewel Stewart

Jewel Stewart
Board Member

8-26-19

Date